

This is one page of an example checklist and timeline for a traditional one-venue wedding.

Prickly Pear Events will make a custom schedule for your unique program and venue.

Note on terminology – Even though this schedule is based on a traditional wedding, I use the terms “Bae” and “Boo” instead of bride and groom. Weddings are for all, y’all.

4:15 Early guests begin to arrive

Cue Quartet

Cue Bartender - cocktails

4:20 Photos Finished

Check on Bae

Check on Boo

4:40 20 minute warning to Couple, wedding party, officiant, photographers, quartet, ushers

Check on status of:

Rings

Vows

Hair/makeup

Bouquets

Clothing

Guest Seating

4:50 Line Up wedding party – 5 min

Order: officiant, Boo, maid of honor, best man, alternating baemaids and boomen in height order, ring bearer, flower girl, Bae and Father of Bae

4:55 Last look over – 5 min

Flowers and boutonnieres

Rings

Everyone looks fabulous

Vows

Flower girl and ring bearer are happy

5:00 Ceremony – 25 min

Cue quartet - ceremony music

Processional – 3 min

Ceremony – 20 min

Recessional – 2 min

5:25 Announcement to guests by officiant

5:30 Couple has 10 minutes alone

5:30 Cocktail hour and passed hors d’oeuvres, quartet continues to play

Check with bartender – 2 min

Check on hors d’oeuvres – 3 min

Check on photographer – 5 min

5:40 Family Photos – 20 min

Make sure the following people join photographers in courtyard – 10 min

Bae

5 Baemaids

Uncle Ron

Boo

5 Boomen

Uncle Roy

Mother of Bae

Grandma of Bae

Cousin Mark

Mother of Boo

Sister of Boo

Cousin Tiana

Father of Bae

Uncle Pete

Father of Boo

Aunt Mary

5:50 Make sure guests have found the seating chart – 5 min

5:55 Prep for seating – 5 min

DJ starts music in dining hall

Check with ushers

6:00 Family photos finished